



# EMPLOYMENT OPPORTUNITY

## MAINTENANCE WORKER II

### JOB # 10-11

#### PARKS, ARTS AND RECREATION DEPARTMENT

(THIS POSITION IS REPRESENTED BY THE AFSCME UNION)

**SALARY:** \$3,716 - \$4,517/MONTH

**Status:** REGULAR/FULL TIME + BENEFITS

**Date Open:**

FEBRUARY 1, 2010

**Date Closed:**

**FEBRUARY 10, 2010**

### PLEASE READ CAREFULLY

**ABOUT THE POSITION:** The Parks Maintenance Division of the City of Olympia Parks, Arts and Recreation Department has a vacancy for a regular full-time Maintenance Worker II that we are seeking to fill. Employees in this division maintain all Parks Department facilities, including sports fields, parks, service buildings and turf/landscaped areas.

This position will specialize in arboriculture, hazard tree removal and assessment, and all other aspects of tree care within the city.

### IDEAL CANDIDATE PROFILE

The ideal candidate profile includes:

- ▶ Current arborist certification or the ability to obtain certification within 6 months after employment
- ▶ Minimum one year experience in arboriculture, hazard tree assessment and removal or closely related field
- ▶ Ability to provide a high level of customer service to park users at all times
- ▶ Ability to train and supervise seasonal or temporary employees
- ▶ Must possess or obtain a Class A Commercial Driver's License within six months after employment

### ESSENTIAL JOB FUNCTIONS

- ▶ Perform strenuous physical labor and work outdoors in heavily trafficked areas, in all types of weather, and on all types of surfaces/terrain, at heights, and in below ground or subsurface areas
- ▶ Operate a wide variety of power and hand tools, equipment, and machinery used in parks maintenance, grounds maintenance, facility/building maintenance, cleaning, and landscape work
- ▶ Use judgment in the operation of potentially dangerous equipment and while working at potentially hazardous work sites while maintaining constant awareness of hazards and continuously applying safe work habits and practices
- ▶ Listen to, remember, and apply work directions, instructions, information, and practices in daily communication with supervisors and co-workers
- ▶ Safely drive and operate light duty vehicles and equipment such as pickup trucks, off road service and transport vehicles, and other related conveyances
- ▶ Maintain consistent, reasonable, predictable, and regular attendance at work, at work related meetings and events, or at widely scattered locations during the standard work week and/or evenings, weekends, assigned shifts, schedules, or work periods

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### SPECIAL REQUIREMENTS

- ▶ In accordance with the Child and Adult Abuse Act (RCW 43.43), applicants considered for appointment will be required to undergo a criminal inquiry relating to crimes against persons that will be conducted prior to hire. Employment is contingent upon acceptable results of the inquiry.
- ▶ A valid driver's license is required.
- ▶ This position requires regular operation of City-owned motor vehicles. The City will review the finalist's current Driving Record Abstract obtained from the Washington State Department of Licensing to insure that the person hired for this position has a valid driver's license and that their driving record is acceptable to the City. The City will pay for the cost associated with obtaining the driving abstract.
- ▶ Must possess or obtain a valid arborist certification within six months after employment.
- ▶ The successful candidate will be required to possess or obtain a Class A CDL within six months after employment.

**DESIRED EXPERIENCE AND EDUCATION** - One year experience in arboriculture, hazard tree assessment and removal or closely related field; and ability to demonstrate satisfactory work in the duties, functions & requirements indicated above.

### CONTACT INFORMATION

If you have questions about the position and/or requirements, please contact Human Resources or Rhonda Teitzel by email at [rteitzel@ci.olympia.wa.us](mailto:rteitzel@ci.olympia.wa.us) or by phone at (360) 753-8367.

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### TO APPLY

Applicants must submit a City of Olympia employment application and supplemental application questionnaire to the City of Olympia Human Resources Department, 900 Plum Street SE, Olympia, WA 98507 **no later than 5:00 p.m. Wednesday, February 10, 2010.**

#### To obtain applications:

- Complete the [City Employment Application](#) and the [Supplemental Application](#) by clicking on these links. The City employment application is form enabled and can be saved for future reference. You can also download the application from our website: <http://www.olympiawa.gov/employment/currentopenings>
- In person at Olympia's City Hall, Human Resources Department, located at 900 Plum Street SE, Olympia
- Call City of Olympia Jobline, (360) 753-4444 (ext. 8383)

#### Please include:

- City of Olympia application (reference **Job # 10-11**)
- Supplemental Application

#### Submit your application:

- By mail or in person, Attn: Human Resources Department, 900 Plum Street, SE, Olympia, WA 98501
- E-mailed and faxed applications will not be accepted

**IN ORDER TO PARTICIPATE IN THE RECRUITMENT PROCESS, ACCOMMODATIONS FOR PEOPLE WITH DISABILITIES MAY BE MADE UPON REQUEST BY CONTACTING THE HR DEPARTMENT (360) 753-8442**

**THE CITY OF OLYMPIA IS AN EQUAL OPPORTUNITY EMPLOYER, COMMITTED TO A DIVERSE WORKFORCE. WOMEN AND MINORITIES ARE ENCOURAGED TO APPLY.**

**THE CITY OF OLYMPIA IS A DRUG-FREE WORK PLACE. SOME POSITIONS MAY REQUIRE PRE-EMPLOYMENT DRUG SCREENING, PRIOR TO EMPLOYMENT WITH THE CITY.**